



Dual Credit Transcripts
How to Access an UNOFFICIAL Drury transcript
How to order an OFFICIAL transcript

To access and print an UNOFFICIAL transcript from MyDrury, please follow the directions below.

1. Student: Log into your MyDrury account (my.drury.edu) with your username and password
2. Click: “Student” at the top of the page
3. Over on the left, click: “Unofficial Transcript”
4. You may print your unofficial transcript (this is not an official transcript)

To order an OFFICIAL transcript from Drury or any college you have taken dual credit through, please follow the directions below.

1. Go to: studentclearinghouse.org
2. Click: The green oval that says, “Order-Track-Verify”
3. Student will need their SSN
4. Follow the directions on the website and complete the steps